

The Roberts County Commissioners met in regular session with Don Carlson, Dennis Jensen, Faye Johnston, Tim Zempel and Tom Vergeldt present. Chairman Jensen presiding.

The Pledge of Allegiance was recited.

Motion by Johnston, seconded by Carlson to approve the agenda as presented and the March 10, 2020 minutes. Motion carried.

PUBLIC COMMENT

Jensen called for public comment. Annette Foeltz appeared for public comment and discussed valuation on property in Lien Township. Shari Gamber also was present and an adjustment will be made during County Board of Equalization due to an error in her office.

COMMUNITY HEALTH

Sarah Pistorius met with Commissioners and discussed Coronavirus in length. Pistorius provided materials with information on the virus.

STATES ATTORNEY

Kay Nikolas met with Commissioners and discussed how County business will be conducted with the possibility of Coronavirus. Nikolas discussed upcoming court.

HIGHWAY

Pat Stickland met with Commissioners and discussed employee off of work due to knee issues. After discussion, motion by Zempel, seconded by Carlson to allow employees to donate sick leave to employee if they choose to. Motion carried.

Stickland discussed MSHA Training has been postponed at this time.

Stickland discussed the Highway Supt Short Course training has been cancelled.

Motion by Carlson, seconded by Zempel to call for Asphalt Bids and have opening on Tuesday, April 7, 2020. Motion carried.

Steve McCleery-State Representative met and discussed legislative bills regarding highway funding.

Commissioners received a phone call from Harris Harms-Harms Gravel regarding gravel for sale. After discussion, motion by Carlson, seconded by Vergeldt to purchase 5,500 ton of gravel @\$3.90 per ton provided it is Class 5. Motion carried.

SHERIFF

Barry Hillestad met with Commissioners and discussed total inmates 60.

Hillestad gave Commissioners a copy of Roberts County Sheriff's Office and Detention Center Emergency Plan (COVID-19 Outbreak). Hillestad discussed he is in on the daily meetings at CDP Hospital regarding COVID-19. Jim Pearson-EM and Jensen are also on the call-in meetings.

Hillestad gave Commissioners the procedures being done at the jail with prisoners and 24/7 testing.

Hillestad discussed Homeland Security Grant was awarded to Roberts County for radios.

SD GOVERNOR EXECUTIVE ORDER 2020-04

Motion by Zempel, seconded by Carlson to review Governor Noem's Executive Order regarding COVID-19 and establish guidelines for Roberts County. Motion carried.

EMERGENCY MANAGER

Jim Pearson met with Commissioners and discussed protective measures for the Coronavirus-19. Pearson discussed EOC (Emergency Operation Center) has opened.

Pearson discussed getting out public service announcements to get the information regarding COVID-19 preparedness out to the public.

PLAT/RESOLUTION

Motion by Zempel, seconded by Vergeldt to approve the following resolutions previously approved by Planning and Zoning-motion carried:

RESOLUTION 2020-09

Be it resolved by the Board of County Commissioners of Roberts County, South Dakota, that the plat of Ottertail Power Addition located in the Southeast Quarter of Section 11-128-50W of 5<sup>th</sup> P.M., Roberts County, South Dakota be approved this 17th day of March, 2020 in accordance with the provisions of SDCL 11-3 and all acts amendatory thereto.

Dawn Sattler-Roberts County Auditor

Dennis Jensen-Commissioner Chairman

AUTOMATIC SUPPLEMENT

Motion by Zempel, seconded by Johnston to approve Automatic Supplement for \$11,643.75 to Budget 101-712-429 due to reimbursement from Pre-Disaster Mitigation Grant. Motion carried.

OTHER

Motion by Carlson, seconded by Zempel to authorize Jensen to sign Notice & Admission of Service of Summons and Complaint from Nielsen Law Firm. Motion carried.

CLAIMS

Motion by Zempel, seconded by Carlson to pay the following claims-motion carried: COMMISSIONER-Other/4-H Leaders 50.00 Total 50.00; REG OF DEEDS-Fees/Dept of Revenue 660.00 Total 660.00; JAIL-Care of prisoners/Coteau des Prairies 2,794.35, Dept of Health 1,135.00, Summit Food Service 1,746.23 Total 5,675.58; 24/7 PROGRAM-reimbursement 115.00 Total 115.00; MENTALLY ILL-SD Dept of Revenue-Human Service Agency 2,332.71, Dev Center 120.00 Total 2,452.71; LANDFILL-Other-fees/DENR 894.58 Total 894.58; DEL TAX PMT-RCT 102.88 Total 102.88; HEALTH INS-Employee reimbursements 8,308.70 Total 8,308.70; 742 FUND-fees/SD Dept of Revenue 147,350.92 Total 147,350.92; SHERIFF AGENCY FUND-Gun permits-Secretary of State 57.00 Total 57.00; M&P FLOW THRU-SDACO 270.00 Total 270.00. GRAND TOTAL 165,937.37. PAYROLL-Highway 26,436.87 Landfill 9,604.69 Total 36,041.56.

ADJOURN

Motion by Zempel, seconded by Vergeldt to adjourn until March 24, 2020. Motion carried. Adjourned at 12:56.

SPECIAL MEETING

March 19, 2020

The Roberts County Commissioners held a special meeting with Don Carlson, Dennis Jensen, Faye Johnston and Tom Vergeldt in attendance. Chairman Jensen presiding. Tim Zempel absent.

On Wednesday, March 18 Jensen and Johnston held a meeting with all department heads regarding County procedure on how to handle the COVID-19. A lengthy discussion was held and ideas were discussed. At today's meeting the concerns and ideas were discussed.

Commissioners issued the following: **ATTENTION Due to the safety and concern of the health of our staff, the Courthouse is closed to walk-in public. Please understand you are welcome to call the office number listed below and request a business transaction. Our staff will do their level best to accommodate your request. There are options to conduct your business such as US mail, email or if possible telephone questions. This will also be the procedure at the Highway and Landfill offices.**

HIGHWAY

Pat Stickland met with Commissioners and discussed how procedures are being done at the Highway during COVID-19.

EXECUTIVE SESSION

Motion by Johnston, seconded by Vergeldt to convene into Executive Session at 10:30 pursuant to SDCL 1-25-2(1) to discuss personnel. Motion carried. Jensen declared meeting into regular meeting at 10:45.

ADJOURN

Motion by Johnston, seconded by Vergeldt to adjourn until March 24, 2020. Motion carried. Adjourned at 11:17.