

The Roberts County Commissioners met in regular session with Gene Bartz, Don Carlson, Dennis Jensen, Faye Johnston and Tim Zempel present. Commissioner-elect Larry Goette also in attendance. Chairman Bartz presiding.

Motion by Zempel, seconded by Carlson to approve the agenda as presented and the January 2, 2019 minutes. Motion carried.

PUBLIC COMMENT

Bartz called for public comment. There was none.

STATES ATTORNEY

Kay Nikolas-States Attorney met with Commissioners.

OATHS OF OFFICES

Nikolas administered the Oaths of Office to Faye Johnston-District 1, Don Carlson-District 3 and Larry Goette-District 5.

2019 REORGANIZATION

The Commissioners reorganized for 2019 as follows: Motion by Carlson, seconded by Johnston to nominate Dennis Jensen as Chairman-motion carried: Gene Bartz left at this time; Motion by Carlson, seconded by Johnston to nominate Tim Zempel as Vice-Chairman-motion carried; Motion by Johnston, seconded by Zempel to adopt the following-set official newspapers and chattel mortgage sales: Sisseton Courier, Rosholt Review and Wilmot Enterprise; chattel Mortgage Sales: Courthouse steps or rotunda; Zempel-Commissioner member to the Weed Board; Jensen-Commissioner member to the Extension Board/Extension and weed board members will be paid \$25.00 per half day and \$50.00 per whole day meetings in the county and no meal allowance. Any out of county meetings for any Weed Board members will be paid \$25.00 per half day meeting and \$50.00 per whole day meeting for and mileage allowance @.42; Goette-NESDCAP; Carlson and Jensen-First Planning District; Johnston & Carlson-oversee landfill operations; Jensen-Glacial Lakes Board & Red River Basin; Carlson-legislative liaison member; Carlson & Zempel-911 Board/Law Enforcement Committee; Johnston-Community Transit Board; Election workers \$10.00 per hour; burial rates \$3,600 (no additional costs) plus up to \$500.00 for opening & closing (billed by grave digger); Planning and Zoning-County Commissioners/Planning and Zoning meetings will be held on the third Tuesday of each month/Commissioners and the Director of Equalization will not charge if the meetings are held on the days when the Commissioners are in session or during the regular business day of the Director of Equalization; motion by Carlson, seconded by Johnston to set Commissioner salary \$825 per month with the Chairman receiving \$875 per month plus mileage @ .42 per mile. Motion carried.

Motion by Zempel, seconded by Goette to set Roberts County Policy as follows: No videos are allowed at the Roberts County Commission meetings. Audio is allowed. Motion carried.

LANDFILL

Randy Deutsch-Landfill Manager met with Commissioners and submitted the 2018 revenue.

Deutsch discussed garbage rates.

UNION NEGOTIATIONS

Nathan Brandt-Local Union 49, Dennis Biel-Steward and Pat Stickland-Highway Supt met with Commissioners and Brandt discussed where the members were in negotiations.

EXECUTIVE SESSION

Motion by Carlson, seconded by Johnston to convene into Executive Session at 10:37 pursuant to SDCL 1-25-1(4) to discuss contract negotiations. Motion carried. Jensen declared meeting back into regular session at 10:47.

Commissioners met with Brandt and Biel and discussed Commissioners decision to offer .25 per hour increase and leave the hours at 4 10 hour days for the Highway Department. Brandt will meet with members and let the county know their decision. Commissioners expressed their appreciation to Highway workers.

EMERGENCY MANAGEMENT

Jim Pearson-Emergency Manager met with Commissioners and discussed the new terms for the State Local Agreement (SLA).

Motion by Zempel, seconded by Johnston to pay necessary expenses for Pearson to attend Threat Hazard Identification Risk Assessment meeting in Mitchell January 14-15. Motion carried.

SHERIFF/JAIL

Melissa Medbery-Jail Administrator met with Commissioners and submitted total inmates at 57.

Medbery discussed Accurate Controls is finished at the jail doing updates.

Janessa Guy-Dispatcher met Commissioners and submitted copies of policies she has completed. Guy discussed computer back up procedures.

Curtis White-Maintenance met with Commissioners and discussed maintenance issues.

Korey Ware-Sheriff elect and Barry Hillestad-Interim Sheriff met with Commissioners.

EXECUTIVE SESSION

Motion by Carlson, seconded by Zempel to convene into Executive Session at 11:25 pursuant to SDCL 1-25-2(1) to discuss personnel. Motion carried. Jensen declared meeting back into regular session at 11:44.

Motion by Zempel, seconded by Johnston to accept resignation of Orville Folk-Deputy effective today. Motion carried. Ware and Hillestad discussed advertising for a full time deputy.

JAMES PIRMANGTEN

James Pirmangten met with Commissioners and discussed valuations on property.

RESOLUTIONS

Motion by Zempel, seconded by Goette to adopt the following resolutions-motion carried:

RESOLUTION 2019-02

CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE
HOUSING AND REDEVELOPMENT COMMISSION OF
ROBERTS COUNTY, SOUTH DAKOTA

WHEREAS, the Board of Commissioners of Roberts County, South Dakota, held a regular meeting on the 19th day of October, 2004; and

WHEREAS, at said meeting a resolution was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (SD Codified Laws 11-7-12(1995), and by virtue of my office as Chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Roberts County, South Dakota, and each to serve for the number of years from January 8, 2019 appearing after his or her name.

Larry Goette	1 year	expires January 2, 2020
Sherri Skjonsberg	2 years	expires January 2, 2020
Marcia Erickson	3 years	expires January 2, 2021
Maureen Nelson	4 years	expires January 2, 2022
Lori Moen	5 years	expires January 2, 2023

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Roberts County, South Dakota, caused the corporate seal of said Roberts County to be attached hereto this 8th day of January, 2019.

ATTEST: Dawn Sattler-Roberts County Auditor Dennis Jensen-Commissioner Chairman

RESOLUTION 2019-03

We, the Board of Roberts County Commissioners, in accordance with SDCL 4-5-8, do hereby authorize Debra Wooley, Roberts County Treasurer, to invest County funds to gain maximum interest.

Dated at Sisseton, South Dakota this 8th day of January, 2019.

ATTEST: Dawn Sattler-Roberts County Auditor Dennis Jensen-Commissioner Chairman

RESOLUTION 2019-04

Register of Deeds Bank Accounts

WHEREAS, the Register of Deeds Office collects fees from several sources and deposits funds into the Register of Deeds Account; and

WHEREAS, the Register of Deeds Office rents a safety deposit box,

WHEREAS, a new term has started for the Roberts County Register of Deeds;

NOW, THEREFORE, BE IT RESOLVED, that the Roberts County Register of Deeds Jay Tasa will sign a new signature card at First Savings Bank and Sue Anderson-Roberts County Register of Deeds Deputy will also sign the signature card.

Dated this 8th day of January, 2019 at Sisseton, South Dakota.

ATTEST: Dawn Sattler-Roberts County Auditor Dennis Jensen-Commissioner Chairman

WEED

Motion by Johnston, seconded by Carlson to pay necessary expenses for Leland Larsen-Weed Supervisor and Commissioner Zempel to attend Weed & Pest Supervisor Training and Conference in Huron on February 20-22. Motion carried.

CORONER APPOINTMENT

Motion by Carlson, seconded by Johnston to reappoint Terry Sorensen as Roberts County Coroner for two years. Motion carried.

DELINQUENT TAX CONTRACT

Motion by Johnston, seconded by Goette to accept and authorize Jensen to sign contract with taxpayer for delinquent tax payment. Motion carried.

OTHER

The Veteran Service report for December was submitted.

The Register of Deeds fees for December were submitted in the amount of \$8,244.50.

CORRECTION TO DECEMBER 26, 2018 MINUTES

Correction to December 26, 2018 should be as follows: YEAR END BUDGET TRANSFERS-transferring out of Contingency Budget for \$72,754.34 (should read \$73,768.44) and CASH TRANSFERS-transfer \$72,730.00 (should read \$92,460).

FIRST DISTRICT PLANNING

Todd Kays-First District Planning and Shari Gamber-Director of Equalization met with Commissioners and Kays continued reviewing Roberts County Zoning Ordinance.

CLAIMS

Motion by Zempel, seconded by Goette to pay the following claims-motion carried:
COMMISSIONER-Fees/SDACC 2472.00 SDACO 1235.43 Insurance/SDML 450.00 Publishing/Rosholt Review 378.09 Courier 309.41 Wilmot Enterprise 344.65 Total 5189.58; AUDITOR-Insurance/SDML 270.00 Maintenance/Ultra 70.33 Rent/Xerox 42.27 Supplies/McLeods 220.48 Xerox 12.07 Total 615.15; TREASURER-Insurance/SDML 270.00 Rent/Xerox 42.26 Publishing/Rosholt Review 248.25 Courier 275.39 Wilmot Enterprise 171.03 Supplies/Intellectual Technology 50.00 Xerox 12.07 Maintenance/Ultra 70.33 Total 1139.33; STATES ATTORNEY-Insurance/SDML 370.00 Rent/ Xerox 62.95 Supplies/Xerox 33.26 Total 466.21; PUBLIC DEFENDER-Prof Services/Doody Law 8500.00 Total 8500.00; COURT APP ATTORNEY-Prof Services/Bank of West 33.00 CDP 14.84 Total 47.84; GOV BUILDING-Insurance/SDML 2424.00 Supplies/Cole Papers 243.38 Tri State Building 36.22 Utilities/Otter Tail 634.64 Sisseton City 225.75 Total 3563.99; DIR OF EQUAL-Insurance/SDML 2746.00 Maintenance/Ultra 70.34 Rent/Xerox 89.92 Supplies/Courier 9.58 Xerox 7.92 Total 2923.76; REG OF DEEDS-Insurance/SDML 180.00 Supplies/Courier 302.50 Total 482.50; VETERAN SERVICE-Insurance/SDML 90.00 Rent/Xerox 78.92 Supplies/Xerox 2.61 Total 171.53; SHERIFF-Dues/SD Sheriff Association 804.47 Insurance/SDML 12420.00 Rent/Xerox 133.18 Utilities/Verizon 160.04 Maintenance/Intoximeters 274.15 Tech One 1458.30 Supplies/First Call Auto 11.99 Jurgens Oil 43.22 Ultra 50.00 Xerox 103.39 Total 15458.74; JAIL-Utilities/Otter Tail 3256.37 Sisseton City 414.15 Dakota Waste 175.00 Rent/Valley Soft Water 100.00 Maintenance/Ultra 253.75 Zuercher 17590.11 Insurance/SDML 12421.00 Supplies/Ameripride 35.12 CBM 2614.89 Cole Papers 288.51 General Parts 163.99 Grant-Roberts Ambulance 1200.00 K&K 31.18 Pennington Co Jail 345.30 Shopko 131.34 Shopko Pharmacy 288.60 Sisseton Vet 234.00 Teal's 153.89 Tri State Building 438.15 Valley Soft 201.25 Total 40336.60; DISPATCHERS-Insurance/SDML 360.00 Total 360.00; NURSE-Insurance/SDML 90.00 Total 90.00; WIC-Insurance/SDML 90.00 Total 90.00; MENTALLY ILL-Fees/Human Service Agency 316.83 Schafer Law 150.00 Total 466.83; DEVELOPMENT DIS-Fees/Human Service Agency 880.00 Total 880.00; MENTAL HEALTH-Fees/Human Service Agency 3126.93 Total 3126.93; EXTENSION-Supplies/K&K 12.88 Insurance/SDML 90.00 Total 102.88; WEED-Fees/SD Ass'n Weed & Pest 50.00 Insurance/SDML 840.00 Total 890.00; HWY & BRIDGE-Rent/A-Ox Welding 95.65 Insurance/SDML 26356.00 Utilities/Sisseton City 177.60 Dakota Waste 75.00 Repairs/Ace Hdwe 21.48 Boyer Trucks 674.21 First Call Auto 134.81 Stillson Service 115.39 Transource Equipment 94.94 Supplies/Ace Hdwe 74.91 Boyer Trucks 543.72 Stillson Service 84.60 Vig Lumber 1230.96 Total 29679.27; 911 TELEPHONE-Insurance/SDML 360.00 Utilities/RC Technologies 583.89 Total 943.89; EMERG MANAGEMENT-Supplies/Alertsense 1200.00 Utilities/RC Technologies 42.60 Insurance/SDML 90.00 Publishing/Courier 3.14 Total 1335.74; REG OF DEEDS-Supplies/Microfilm 90.00 Total 90.00; LANDFILL-Utilities/BDM 41.50 Whetstone Valley Electric 574.45 Insurance/SDML 8506.00 Maintenance/Trash Flow 45.00 Supplies/Fargo Tractor 400.34 First Call Auto 240.69 Total 9807.98; HEALTH INS-Reimbursement/Employees 2585.39 Total 2585.39. Grand Total 129344.14.

ADJOURN

Motion by Zempel, seconded by Goette to adjourn at 3:18 until January 16, 2019. Motion carried.